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**DEFENSE SPECIAL ADR PERSONAL  
INJURY ARBITRATION MEMORANDUM**

**BY:       NAME:**  
**ON BEHALF OF:**  
**TELEPHONE NO.:**  
**FAX NO.:**  
**E-MAIL:**

1. Full caption including court term and number and/or claim number:
  
  
  
  
  
  
  
  
  
  
2. Whether or not you intend to present any witnesses at the arbitration and, if so, their identity:
  
  
  
  
  
  
  
  
  
  
3. Your estimate of how long it will take to present your portion of the case:



9. Any special facts of unique legal issues which affect valuation:

10. **ONLY IF ALL PARTIES AGREE -**  
Last demand/offer; high/low parameters:

**PLEASE ATTACH PERTINENT RECORDS,  
EXPERT REPORTS AND DEPOSITIONS THAT  
YOU WILL RELY UPON AT ARBITRATION**